



**Finance and Administration Cabinet**  
**Executive Order 2008-011**  
**Request Form**

**Requesting Department:** 625 Department Of Highways

**Record Date:** 2012-03-27

**Requestor ID:** JJN0026

**Requestor Name:** NANCY ALBRIGHT

**Short Description:** Paris Pike ROW Mowing and  
Landscape Maintenance - FY13

**Requestor Phone Number:** 502-564-4556

**Type of Request:** OTHER SERVICES, NON-PROFESSIONAL **New or Expanded?** No

**Procurement Method:** Order From Existing Contract

**Cost:** 150,000.00

**Estimate/Actual?** Estimate

**Is this Item a Replacement?** No

**If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Blanket Waiver

**If on Contract, Give Contract #:** See P&J

**Vendor (if any):** See P&J

**Purpose and Justification:**

For the period July1, 2012 - June 30, 2013 the KYTC Division of Maintenance requests blanket waiver approval for all purchases, contract renewals, and establishment of Master Agreements for services associated with mowing rights-of-ways and landscape maintenance along Paris Pike.

Contracts currently in place are:

MA 605 0800003292 - Klausing Group, Inc

An RFB for mowing services is currently out for bid.

These contracts are essential to assist KYTC in maintaining the stability and integrity of our Commonwealth's roadways and roadsides.

The amount of use demanded of the contract is dependant upon weather and soil conditions.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee’s information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: